

Open House Reservation Form

The TAR office highly recommends that you contact us before you schedule your open house to ensure that the date you have chosen is available.

Please complete and submit this form at least 24 hours before your open house so that we may post your listing to the Voyager message board in a timely manner. The TAR office will post your listing beginning the Monday of the week of your open house. Your listing will be posted to the Voyager message board unless you inform us otherwise.

Please note that we have limited space on the message board, so PLEASE be brief with your information. We no longer have space available to post information regarding drawings, tours, etc. Extraneous information will be omitted.

TAR Fax #: 728-5270

Date:

Time Begin:

Time End:

Address/Location:

Listing Agent:

MLS #:

Office:

Phone number people can contact you at for more information:

Catering Information (please be brief):

Signed:

Date:

By completing and submitting this form in a timely manner, we will post your open house to the message board. In the event of multiple open houses scheduled for the same day, the TAR office will notify the listing agents.

Office Use Below:

Received _____

Calendar OK Y / N

Added to Calendar _____

Added to Paragon _____